Town of Esto, Florida
The Home of Two-Toed Tom

Mail: 3312 2nd Ave South, Esto, Florida 32425
Phone: 850-263-6521 Fax: 850-263-6577
Email: estotownclerk@gmail.com Web: EstoFlorida.com

Employment Application

Position(s) Applied For		Application Date
Job Type Sought ☐ Full Time ☐ Part Time ☐ Temp	Date Available to Start	Salary Expectation
How did you hear about the job? ☐Advertisement ☐ Friend/Relative ☐ Online Notice ☐ Walk-in ☐ Other: _____		

Applicant Information

First Name Middle Last		Social Security Number	
Address		City State Zip	
Phone	Phone Alt.	Email	
Driver's License #		State	Expires

Are you a U.S. citizen or are you legally eligible to work in the U.S.? Proof of citizenship or work authorization will be required upon employment. ☐ Yes ☐ No

Have you ever been convicted of a felony crime, plead guilty or no contest to a felony criminal charge, or entered into an agreement setting forth the terms leading to the reduction or dismissal of charges? A "Yes" answer will not automatically deny employment. The nature, job-relatedness, severity and date of the offense in relation to the position applied for will be considered. ☐ Yes ☐ No

If yes, explain.	
Location	Date

Do you have any relatives on the town council or currently employed by the Town of Esto? ☐ Yes ☐ No

If yes, name.	Relationship

Are you a current or former law enforcement officer or other employee or the spouse or child of one, who is exempt from public records disclosure under Florida Statute 119.07? ☐ Yes ☐ No

Have you ever served in the military? ☐ Yes ☐ No

If yes, what branch.	Dates of Service	Type of Discharge

Education	Location	Dates Attended From / To	Diploma, GED, Degree or Major	Graduated or Completed
High School				☐ Yes ☐ No
College				☐ Yes ☐ No
Vocational				☐ Yes ☐ No
Other				☐ Yes ☐ No

Please list any other knowledge, skills, or abilities you believe relevant to the position you seek, such as operating heavy equipment, computer skills, fluency in language(s), etc.

Previous Employment

Describe your previous work experience beginning with your current or most recent job. Please include self-employment, military service, job-related volunteer work, and any gaps in employment history. Resumes may be attached to the application to provide additional details.

Name	Address		Phone
Job Title	Employed From	To	Supervisor
Duties			
Reason For Leaving			Can we contact this employer? ☐ Yes ☐ No

Name	Address		Phone
Job Title	Employed From	To	Supervisor
Duties			
Reason For Leaving			Can we contact this employer? ☐ Yes ☐ No

Name	Address		Phone
Job Title	Employed From	To	Supervisor
Duties			
Reason For Leaving			Can we contact this employer? ☐ Yes ☐ No

Name	Address		Phone
Job Title	Employed From	To	Supervisor
Duties			
Reason For Leaving			Can we contact this employer? ☐ Yes ☐ No

References

Name	Relationship	Years Known
Address	City State	Zip
Phone	Email	

Name	Relationship	Years Known
Address	City State	Zip
Phone	Email	

Name	Relationship	Years Known
Address	City State	Zip
Phone	Email	

Notice to Applicants

The Town of Esto is an equal opportunity employer. We adhere to a policy of making employment decisions without regard to race, color, age, sex, religion, national origin, disability, marital status or any other status or characteristic covered by federal, state, or local law. We assure you that your opportunity for employment with the Town of Esto depends solely upon your qualifications.

Further the Town of Esto provides reasonable accommodations to the known limitation of otherwise qualified individuals with disabilities unless doing so would result in undue hardship. The Town will provide reasonable accommodations in the employment process for any disabled applicant. Please inform us of any special accommodations prior to testing and interviews.

The Town of Esto gives preference in appointment to eligible veterans and eligible family members of veterans, in line with the rules of the Florida Department of Veterans' Affairs, Division of Veterans' Benefits and Assistance, Rule 55A-7.016 of the Florida Administrative Code, and Veterans' Preference in Appointment and Retention in Employment.

Certification

I am aware that any omissions, falsifications, misstatements or misrepresentations on this application may disqualify me for employment consideration and, if I am hired, may be grounds for termination at a later date. I understand that any information I give may be investigated as allowed by law. I consent to the release of information about my ability, employment history, and fitness for employment by employers, schools, law enforcement agencies, and other individuals and organizations to investigators, personnel staff, and other authorized employees of the Town of Esto for employment purposes. This consent shall continue to be effective during my employment if I am hired. I understand that applications submitted for employment with the Town of Esto are public records except as exempted by Florida Statute. I certify that to the best of my knowledge and belief all of the statements contained herein and on any attachments are true, correct, complete and made in good faith.

_____ _____

Applicant Signature Date