



Business Tax Receipt Application

The name Occupational License has been changed to Business Tax Receipt per Florida Statute 205 .

The information gathered by this application will be used to determine the issuance of your Business Tax Receipt. Please complete all the sections of this application. Failure to answer all sections in its entirety may result in the denial of your license.

Filling out this application for a Town of Esto Business Tax Receipt does not allow the applicant to operate or engage in any type of business until the Esto Town Clerk or other town official issues a Business Tax Receipt to the applicant.

Business Information

Business Name			DBA		
Physical Address			Mailing Address (If different from business address)		
City	State	Zip	City	State	Zip
Business Email			Business Phone		
What products will be sold, or services rendered.					

Check all that apply for the business.

- | | |
|---|---|
| <input type="checkbox"/> Home-Based Business
<input type="checkbox"/> Professional Association
<input type="checkbox"/> Door-to-Door Service
<input type="checkbox"/> Religious / Not-For Profit Organization
<input type="checkbox"/> Exempt from BTR Fee
<input type="checkbox"/> Requires State Licensing | <input type="checkbox"/> Sell Tobacco Products
<input type="checkbox"/> Sell Alcohol
<input type="checkbox"/> Serve Food or Liquor
<input type="checkbox"/> Day or Adult Care Services
<input type="checkbox"/> Hazardous Materials on Premises |
|---|---|



Ownership Information

Applicant Name	Relationship to Business	Social Security or FEIN #
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The Town of Esto collects Social Security numbers for compliance purposes with Florida Statute 205.0535: "A (Local Business Tax) receipt may not be issued unless the federal employer identification number or social security number is obtained from the person to be taxed."

Applicant's Mailing Address			Applicant Phone
City	State	Zip	Applicant Email

State Licensing Agency	License #

Form of Business
<input type="checkbox"/> Sole Proprietor <input type="checkbox"/> Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Professional Association <input type="checkbox"/> Other

Please provide information for any partners or corporate officers in the business.

Name	Title	Phone

I swear the information I provided in this application for business tax receipt is true and correct. I understand that this business tax receipt is in addition to and not in lieu of any other license required by law or municipal or county ordinance. I understand that I am responsible for ensuring that this business complies with zoning regulations and any other state, county or municipal regulations.

Signature

Date



Business Tax Receipt Checklist

Incomplete applications may delay or deny the processing of your application.

- This Business Tax Receipt Application completed in full.
- Business Tax fee - Please make all checks payable to Town of Esto
- Applicant's photo ID - Driver's license and notarized letter if sending authorized agent
- State of Florida Business Registration Documents - Filed Articles of Incorporation, LLC registration, or Fictitious Name
- Any County, State, or Federal permits or licenses required for the business
- Lease Agreement – Lease should include signatures of the landlord and tenant.
Home-Based Businesses must provide proof of residency or have property owner approval if the applicant is a tenant.
- Commercial businesses must meet zoning, structural, electrical, plumbing, mechanical and fire codes. Any inspection certificates or permits should be attached to the application.

OFFICE USE		
Business Tax Receipt #	Tax Receipt Fee	Penalty
Date Application Received	Date Paid	Method of Payment